



# ALEXANDRIA BROWN

## Summary

---

Marketing & Communications Professional with a BSJ in Journalism and experience in social media, event marketing, and multimedia production. Former Producer of a streamed TV show with expertise in leadership, team-building, design, and copywriting. Committed to leveraging skills in a client-focused, brand-driven environment within the entertainment industry.

## Skills

---

- Ticket Sales
- Guest Interaction
- Customer Engagement
- Social Media Marketing
- Copywriting
- Teleprompter
- Time Management
- Canva
- Microsoft Office
- Google Suite
- WordPress
- Wix
- Rundown Creator
- Asana
- Slack
- Problem-Solving
- Adaptability
- Solution-Oriented Mindset
- Leadership
- Relationship building

## Experience

---

Music City Media, Nashville, TN

**Intern**

5/11/2026 - *Current*

- Assisted in creating videos and graphics for the clients.
- Proofread and Copyedited promotional materials.

Bavarian Bierhaus, Nashville, TN

**FOH**

5/26/2026 - *Current*

- Provided attentive front-of-house service
- Processed high-volume orders for efficient table turnover.
- Resolved customer complaints through effective de-escalation, restoring satisfaction and promoting repeat business.
- Supervised front of house operations including seating arrangements, table set-ups, bussing tables.

Ryman Auditorium | Nashville, TN

**Box Office Attendant**

09/2025 - *Current*

- Processed ticket sales and reservations at high-volume box office while maintaining accurate POS records.
- Resolved ticketing issues and customer disputes promptly to minimize escalations.
- Prepared will-call and artist ticket packets, ensuring timely delivery and accuracy.
- Managed VIP check-in and credentialing during events to enhance guest experience.
- Maintained professional interactions with patrons during high-pressure shows, fostering loyalty and encouraging repeat attendance.

Lawrence Country Club | Lawrence, KS

**Food and Beverage**

05/2024 - 06/2025

- Executed prompt table and counter service, ensuring order accuracy and timely deliveries.
- Resolved customer complaints by employing calm de-escalation techniques to reduce repeat incidents.
- Enhanced guest satisfaction through effective solutions, fostering positive relationships.

Lied Center of Kansas | Lawrence, KS

**Marketing Intern**

01/2025 - 05/2025

- Designed and distributed targeted promotional flyers, increasing event awareness across campus.
- Wrote press releases, resulting in media pickup by a local newspaper.
- Edited copy for marketing materials to ensure accuracy and consistent messaging.
- Leveraged marketing experience to enhance promotional quality in professional entertainment settings.
- Reviewed and standardized promotional materials, ensuring accuracy and branding consistency.

Stewart Team of Realtors | Lawrence, KS

**Social Media Specialist/Assistant**

12/2021 - 05/2024

- Managed two company social accounts, generating four or more weekly posts to enhance follower engagement.
- Created printed marketing materials, including postcards and booklets, to support property listings and open-house promotions.
- Tracked social media analytics to refine content calendars and improve post performance metrics.
- Designed social media posts and promotional media to ensure brand consistency and increase visibility of listings.
- Monitored platform metrics to identify effective post formats, adjusting strategies for better audience retention.
- Oversaw brand assets and templates, ensuring cohesive messaging across channels while reducing revision cycles.
- Helped out as an admin assistant helping with contracts, fetching clients for meetings from the front office, running errands, and doing bank deposits.

Freelance | Lawrence, KS

**Marketing Specialist**

01/2020 - 01/2023

- Developed targeted marketing campaigns that increased event attendance and online engagement for local artists.
- Crafted media-ready press releases distributed through online press networks.
- Designed and launched artist websites focused on conversion, enhancing online discovery and contact rates.
- Tracked social media analytics to refine content strategy and report on audience growth and campaign performance.

Papa Keno's Pizzeria | Lawrence, KS

**Front of House**

07/2020 - 12/2021

- Provided attentive front-of-house service while processing high-volume orders to optimize table turnover.
- Resolved customer complaints through effective de-escalation, restoring satisfaction and securing repeat business.
- Managed cash handling and daily reconciliations with precision to safeguard revenue and ensure accurate shift closings.

Spin! Pizza | Lawrence, KS

**Front of House**

05/2019 - 07/2020

- Provided attentive front-of-house service while processing high-volume orders for efficient table turnover.
- Resolved customer complaints through effective de-escalation, restoring satisfaction and promoting repeat business.
- Supervised front of house operations including seating arrangements, table set-ups, bussing tables.

Genesis Health Clubs | Lawrence, KS

**Front Desk Attendant**

11/2018 - 05/2019

- Delivered front-desk service handling member check-ins and transactions.
- Resolved escalated member concerns and restored satisfaction through calm negotiation and clear solutions.
- Greeted members and guests with a friendly and welcoming demeanor.
- Managed front desk operations and coordinated appointment scheduling effectively.
- Answered phone calls and responded to inquiries promptly and professionally.

## Education

---

University of Kansas | Lawrence, KS

**Bachelor of Science** in Journalism And Mass Communications

05/2025

- Member of Alpha Delta Pi, 2021
- Media Crossroads: Jayhawk Jukebox Cast Member and Producer, 2022-2025

## Websites, Portfolios, Profiles

---

- [LinkedIn](#)
- [Portfolio](#)

## Involvement

---

Mentee, SOLID Mentorship Program- Nashville, Tennessee (2026)

Philanthropy, Ronald McDonald House Charities (2021- Present)

Volunteer, Warm The World- Lawrence, Kansas (2025)

Volunteer, Shy 38 Farm Sanctuary- Lawrence, Kansas (2024)

Volunteer, Festival of Trees- Lawrence, Kansas (2023-2024)

Volunteer, Lawrence St. Patricks Day Parade Committee- Lawrence, Kansas (2022-2023)

Volunteer, Pulling For A Change- Lawrence, Kansas (2021-2023)